**Rules for the provision of medical care**

**GBUZ VO “KOVROV DENTAL CLINIC”**

 **foreign citizens**

1. In the GBUZ VO “KOVROV DENTAL CLINIC”, foreign citizens are provided with consultative and specialized medical care.

2. If a foreign citizen or his / her legal representative needs to receive medical care, he / she applies to the registry of the GBUZ VO “KOVROV DENTAL CLINIC”.

3. For medical assistance a foreign citizen needs to identify the identity of the foreign citizen: medical receptionist checks the identity documents of a citizen (or his legal representative) makes the program GBUZ VO “KOVROV DENTAL CLINIC” for further work.

4. Identification includes the establishment of the following information in relation to a foreign citizen (a stateless person):

* last name, first name, patronymic (if any);
* citizenship (for foreign citizens);
* date, month, and year of birth of the patient;
* details of the identity document;
* data of a migration card, a document confirming the right of a foreign citizen or a stateless person to stay (reside) in the Russian Federation (residence permit or temporary residence permit);
* address of the place of residence (registration) or place of residence;
* the details of the contract (policy) compulsory medical insurance (for foreign citizens, stateless persons permanently or temporarily residing in the Russian Federation): if there is one.
* data of the contract (policy) of voluntary medical insurance concluded with the insurance company: if any.

5. For foreign citizens, an identity document is a passport of a foreign citizen or another document established by federal law or recognized in accordance with an international treaty of the Russian Federation as an identity document.

6. For medical assistance a foreign citizen or his legal representative signs the informed voluntary consent to medical intervention, and informed consent for the provision of paid medical services (contract for rendering paid medical services), consent to the processing of personal data, the forms are signed personally.

7. The medical documentation of a foreign patient must be filled in in Russian.

8. Informing foreign citizens about receiving medical care in a medical organization:

* When addressing a foreign citizen in a medical organization on the provision of medical care medical organization provides information about the Rules of rendering of medical aid to foreign citizens on the territory of the Russian Federation, approved by RF Government Decree dated 06.03.2013 No. 186. With this aim, the Rules are posted at the information booth, located in the lobby of the medical organization.
* Personal information of a foreign citizen about the Rules for providing medical care to foreign Citizens on the territory of the Russian Federation is carried out by a medical employee of a medical organization only after the exact determination of the need of a foreign citizen in a particular form of medical care (emergency or planned). If a foreign citizen needs medical assistance in an emergency form, information is provided after the threat to the life of the foreign citizen is eliminated and his condition is stabilized.
* Foreign citizens who are insured persons in accordance with the Federal Law "On Compulsory Medical Insurance in the Russian Federation" are informed in the medical organization about the rights and obligations of citizens insured under compulsory medical insurance when providing medical care.
* When providing medical care to a foreign citizen on a paid basis, they are informed in accordance with the Rules for providing paid Medical Services in the GBUZ VO “KOVROV DENTAL CLINIC”

9. After the completion of the treatment of a foreign citizen (a stateless person), an extract from the medical documentation is issued indicating the period of medical care provided to the GBUZ VO “KOVROV DENTAL CLINIC”, as well as the measures taken for prevention, diagnosis, treatment and medical rehabilitation. Medical documentation is filled in in Russian.